



BREA SUMMER DAY CAMP

June 22nd – August 14th, 2020

The City of Brea proudly announces the beginning of the 2020 Summer Day Camp Program. This year's program will take place at the Brea Community Center* located at 695 East Madison Way, Brea. Summer Day Camp is available from 7 a.m. to 6 p.m., Monday through Friday. This year's program will begin on June 22 and will continue through August 14.

Summer Day Camp is designed for children entering 1st-6th grade in the Fall of 2020. It features a wide variety of activities, such as sports, arts and crafts, cooking projects and group games. Each day is filled with programs designed for your child's enjoyment.

In compliance with current government guidelines, Summer Day Camp will operate differently this summer. We currently do not have any excursions planned. However, if the guidelines change, some excursions may be added as an optional activity for families. We will send weekly emails to update you of schedules and any changes. Please check out our FAQ section for more information on Summer Day Camp changes. Please note, as government guidelines change, so may some of the City of Brea's policies. Parents will continually be updated of changes.

*Please note: Although Summer program participants will be allowed inside the Community Center as of June 22, the building will remain closed to the public until a reopen date is determined by government agencies.

Fees for the program are as follows:

Resident Fee <i>Live, work or attend school in Brea</i>	\$155/week*	7:00 a.m. - 6:00 p.m. (Monday-Friday)
Non-Resident Fee	\$165/week*	

- **Registration can only be completed online at brearec.com.**
- Registration begins ONLINE, June 11th at 10am for Residents (live, work, attend school in Brea). Non-Resident registration begins ONLINE June 15th at 10am. *Please contact us if you have any issues registering.
- Registration is not complete until paid in full. Spaces are NOT guaranteed until registration and payment are complete.
- **IMPORTANT: Please complete all paperwork (registration form and waivers) and email them by June 19th to afterschoolprogram@cityofbrea.net and bring the originals with you on the first day of camp.**
- **If medications need to be delivered or supervised by Summer Day Camp personnel, please fill out the Physician's Request for Administration of Medicine form. All forms are available online at cityofbrea.net/summerdaycamp.**

Refund Policy: All refund requests must be made at the Front Counter or by e-mail to afterschoolprogram@cityofbrea.net, no later than the Monday prior to the new camp week. Refunds will only be issued if your space can be filled.

Weekly activity calendars will be available at the program site every Monday morning. Emails will be sent weekly prior to camp week. Please make sure to include your email on the registration form.

Victoria Ugarte
Community Services Specialist
714.990.7179
afterschoolprogram@cityofbrea.net

Mary Kathryn Mendoza
Community Services Supervisor
714.671.4427



Important Program Policies and Updates

SICK POLICY

- **If your child develops any of the following symptoms, they may not return to program until they are symptom free for a full 24 hours** or until your child's physician indicates he/she can return to program. If your child is found to have any of the below symptoms at school, we will isolate them from the other children and call you to pick them up immediately.
 - Severe coughing
 - Yellow eyes or skin
 - Mouth sores with or without drooling
 - Unusual spots or rashes
 - Infected skin patches
 - Headache or stiffness of neck
 - Heavy nasal discharge that is not clear
 - Difficult or rapid breathing
 - Tears, redness of eyelids with discharge
 - A fever of 100.4 F or above
 - Sore throat or trouble swallowing
 - Severe itching of body or scalp
 - Vomiting
 - Any other contagious or communicable disease
- If your child has any communicable disease (including COVID-19), please inform us immediately so we can take necessary precautions. **Children may return when they have been symptom free for a full 24 hours.** In certain cases when an illness is contagious and communicable, a physician's written release stating the child is no longer contagious will be required. We will inform you when a written release is required.
- We ask that if a participant or anyone in their household has recently travelled internationally, that the participant not return to or start our program until they have self-quarantined for 14 days.
- **Per the OC Health Officer's Orders – May 29, 2020**
 - All participants who have been diagnosed with or are likely to have COVID-19 shall immediately isolate themselves and may return after they have fully recovered and are free of all symptoms for at least 3 days (72 hours).
 - All participants who know they have been in close contact with a person diagnosed with or likely to have COVID-19 shall quarantine themselves in their home until 14 days from the last date that they were in close contact with a person that has been diagnosed with or likely to have COVID-19.

For more COVID-19 information and to read the full OC Health Officer's Orders, please visit the OC Health Care Agency's COVID-19 page: <https://ocCOVID19.ochhealthinfo.com>

HEALTH SCREENINGS

- **Prior to arriving to program, we ask that parents perform a health screening by taking their child's temperature and ensuring they do not have a fever of 100.4°F or higher or any COVID-19 symptoms.**
- Upon arrival, participants must receive a health screening, which includes taking their temperature with a non-contact thermometer. If a participant has a temperature of 100.4°F or higher, there will be an allowable grace period (up to ten minutes) where the child can wait with their parent/guardian in a vehicle or a reasonable distance away from the facility. This guideline recognizes that temperatures can rise quickly if the child was running to the facility excited, wearing a hat or drinking a hot drink. If after the second test,

they still test 100.4°F or higher, the child must be taken home and can return after being symptom free for a full 24 hours.

HEALTH AND CLEANING

- Staff will be cleaning equipment, surfaces, toys and restrooms throughout the day, including before and after use.
- Staff and children will be washing hands and/or using sanitizer before entering and exiting the classroom, playground area and each activity, in addition to regular washing before and after restroom use and meals. Hand sanitizing will also be required after touching their faces, blowing their noses, etc.
- Staff and children will maintain social distancing while in program - yes, we know this is difficult for younger children, but we will be educating the children, setting up the room for success and have extra staff to assist in maintaining social distancing as much as possible.
- No personal toys or belongings other than lunches, a needed sweatshirt/sweater and a water bottle will be allowed. Campers will have individual bins for their items.
- Staff members will be wearing face masks at all times and sanitizing/hand washing consistently between child interactions, activities and duties. Gloves will also be worn regularly for many duties and interactions.

FACE COVERINGS / MASKS

- Per the most recent Orange County Health Orders, it is highly recommended that participants wear a face-covering whenever 6-foot distancing cannot be maintained.
- It is highly recommended that all persons entering and exiting the Brea Community Center wear a face-covering. All staff are required to wear a face-covering in program.
 - A cloth face-covering is a device or accessory that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. Cloth face-coverings can be made from a variety of materials, such as cotton, silk or linen, and can be factory-made, sewn by hand, or improvised from household items, such as scarfs, T-shirts, sweatshirts or towels.



Important Camp Info, Rules & Expectations

CHECK-IN/OUT PROCESS

- As our buildings reopen and updated government guidelines are released, we will be working on this process and updating you before the start of program. Some changes will include: No adults allowed in any program areas, one centralized check-in/out location, designated drop-off/pick-up times (alternate times can be arranged), temperature-taking/health checks at the door, sneeze guards, face-coverings etc. An e-mail will be sent prior to program starting so all parents are prepared with the exact process and location for drop-off/pick-up of participants.
- It is highly recommended that all adults dropping off or picking up participants wear a face-covering in the Brea Community Center.
- We ask that sick parents/guardians stay home and not be the responsible party dropping off and picking up participants.
- Photo ID's of the parent/adult picking up the participant will still be required. Only authorized persons are allowed to pick up campers.

THINGS TO KNOW

- **Excursions**
Excursions have been suspended for this 2020 Summer Day Camp.
- **Lunches and snacks**
Each day campers need to bring a lunch, multiple snacks and enough water for the day or a refillable bottle. Lunches can NOT be refrigerated or heated up. Drinking fountains will be closed and camp will NOT be providing lunches.
- **Personal electronics and belongings**
This summer, the use of personal electronics has been suspended until further notice due to the health and safety of the children. If any changes are made to this policy, parents will be notified. Personal belongings should be kept to necessities and labeled with your child's name. Summer Day Camp is not responsible for lost, misplaced, or damaged items (including money).
- **Late pick-up**
The late pick-up fee is \$2 per/minute past 6:00 p.m. If you know you will be late, please communicate with Summer Day Camp staff in advance or as soon as you know this situation is a possibility. Even though you may communicate with us in advance, the late pick-up fee will still be applied. The best number to call, if you know you will be late, is 714.990.7101 - ask for a Summer Day Camp staff member.
- **Medications**
If your child needs to take medication while at camp, please ask staff for a Physician's Request for Administration of Medicine form, fill it out and return it to Summer Day Camp staff. If your child has an Epi-pen or needs to take medication while at camp, please bring medication in a labeled clear plastic bag along with the prescription. Please make sure to let staff know at drop-off what needs your child has.
- **Camp attire**
Campers should wear comfortable clothes that can get dirty and closed-toed shoes. Please apply sunscreen to your child before they arrive to camp to protect them during outdoor play. Camp shirts will not be provided, as there are no excursions.
- **Staff contacts during program**

If you need to contact a Summer Day Camp staff member, contact Victoria Ugarte at 714.990.7179 or Mary Kathryn Mendoza at 714.671.4427. If you are not able to reach them, they are busy assisting programs, so please contact the Front Counter at 714.990.7101.

- **Daily Activities**

Each camp day will be filled with fun activities and experiences to keep campers excited and engaged in camp. Below is an example of some of the fun activities we will be doing our first week:

Week 1 theme: Superhero Training

Monday:

AM Activities: Superhero Identity, Art Activity-Superhero Masks, Gym Activity-Capture the Flag

PM Activities: Intramural Sports-Kickball, Art Activity-Friendship Bracelets, Board Game Challenge

Tuesday:

AM Activities: Science Project, ping-pong and corn-hole tournaments

PM Activities: Art Activity-Shaving Cream Art, Gym Activity-Steal the Bacon, Movie

Wednesday: Superhero Dress-Up Day

AM Activities: Music Club-Ukuleles, Art Project-Make your own Cape, Mario Cart Challenge

PM Activities: Intramurals continue-Kickball, Story and Craft time, Cooking Club-Hulk Pudding Cups

Thursday:

AM Activities: Group Activity-Bracelets

PM Activities: Movie, Art Activity-Dream Catchers, Board Game Challenge

Friday:

AM Activities: Water Balloon Toss, Music Club-Ukuleles, Intramural Champions-Kickball Lunch

PM Activities: Cooking Club-Pizza Bagels, Movie, Games and Crazy Coloring

SUMMER DAY CAMP CAMPER RULES AND EXPECTATIONS:

1. Golden Rule: Treat others as you would have them treat you.
2. Always keep your hands to yourself
3. Respect each other's personal space
4. Name calling is unacceptable. No inappropriate language.
5. Listen and be respectful to Summer Day Camp staff members at all times.
6. Please walk while inside the building.
7. Food and drink belong in designated areas only.
8. Take good care of games and equipment.
9. Ask for permission to go anywhere – always take a “buddy” with you.
10. Always clean up after yourself.

BEHAVIORAL MODIFICATION APPROACH:

Generally, behavioral issues with campers are handled with a verbal warning and discussion with staff members. If the issue continues or becomes excessive, parent contact will be made by the Summer Day Camp Specialist. Other consequences due to disciplinary problems may include: Loss of activities, exclusion from day(s) of camp or expulsion from the program. Refunds may not be given due to disciplinary problems.



**City of Brea
Community Services Department
2020 Day Camp Registration Form**

CHILD Last Name:	First:	Middle:
Grade Entering Fall 2020:	Birthdate:	Age:
CHILD Last Name:	First:	Middle:
Grade Entering Fall 2020:	Birthdate:	Age:
CHILD Last Name:	First:	Middle:

PARENT Last Name:	First:	Middle:
Street Address:	City:	Zip Code:
Cell Phone:	Work Phone: (Ext.)	Home Phone:
Email:		

PARENT Last Name:	First:	Middle:
Street Address:	City:	Zip Code:
Cell Phone:	Work Phone: (Ext.)	Home Phone:
Email:		

MEDICAL INFORMATION:	
<input type="checkbox"/>	Allergies: _____.
<input type="checkbox"/>	Is your child taking any medications*? _____. (If yes please explain)
<input type="checkbox"/>	Is there anything we should be aware of? _____. (For example any medical or behavioral diagnoses)
*If medications need to be delivered or supervised by Summer Day Camp Personnel, please fill out a Physician's Request for Administration of Medicine form located on our website at cityofbrea.net/summerdaycamp	

AUTHORIZED persons (other than parent/guardian) to contact in case of emergency or to take child from facility: Child will not be allowed to leave without this written authorization from parent/guardian.

Name:	Phone:	Relationship:	<input type="checkbox"/> Emergency Contact <input type="checkbox"/> Authorized to pick up
Name:	Phone:	Relationship:	<input type="checkbox"/> Emergency Contact <input type="checkbox"/> Authorized to pick up
Name:	Phone:	Relationship:	<input type="checkbox"/> Emergency Contact <input type="checkbox"/> Authorized to pick up



PARTICIPANT WAIVER

City of Brea

1 Civic Center Circle, Brea, CA 92821-5732

(714) 990-7600

Important!
Waiver must be read and signed.

PLEASE READ CAREFULLY

LIABILITY RELEASE AND ASSUMPTION OF RISK INCLUDING CORONAVIRUS/COVID-19

Print Minor Participant's Name

The City of Brea (“City”) has implemented preventative measures to protect participants in its summer child-care, drop-in, camp, and recreational programs (each, a “Summer Program”) from the risk of infection with COVID-19 which is known to cause serious illness, disability, and/or death. In spite of those measures, the City cannot guarantee that you or your child will not become infected with COVID-19. Further, attending a Summer Program could increase your risk and your child’s risk of contracting COVID-19 and suffering serious illness, disability, or death.

I certify that I am an adult and that I am the parent or legal guardian for the participant identified above. By signing this Liability Release and Assumption of Risk, I acknowledge the contagious and dangerous nature of COVID-19 described above, the risk that my child and I may be exposed to or infected by COVID-19 by attending a Summer Program, and that such exposure or infection may result in personal injury, illness, permanent disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 at a Summer Program may result from the actions, omissions, or negligence of myself and others, including the City, its officers, volunteers, contractors, agents, or employees, and/or other Summer Program participants and/or their families.

With full knowledge thereof, I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any harm, injury, and/or damage that may occur to me or my child relating to my child’s attendance at any Summer Program. On behalf of myself, my child, and our heirs and successors in interest, and to the fullest extent permitted by law, I hereby release, covenant not to sue, discharge, and hold harmless the City, its elected officials, officers, agents, volunteers, and employees (“City Parties”) from any and all claims, liabilities, actions, damages, costs or expenses of any kind arising out of or relating to my child’s attendance at any Summer Program (“Claims”). I understand and agree that this Liability Release and Assumption of Risk includes any Claims based on the actions, omissions, or

negligence, whether passive or active, of the City Parties and irrespective of whether a COVID-19 infection occurs before, during, or after my child's attendance at any Summer Program.

I AM SIGNING THIS DOCUMENT WITH THE INTENT TO RELEASE AND HOLD HARMLESS IN ADVANCE THE CITY OF BREA AND ALL OTHER CITY PARTIES WITH RESPECT TO ALL POSSIBLE LIABILITY FOR INJURY, ILLNESS, DISABILITY, AND/OR DEATH, EVEN IF CAUSED BY THE ACTIVE OR PASSIVE NEGLIGENCE OF ANY OF THE CITY PARTIES, TO THE MAXIMUM EXTENT PERMITTED BY LAW. I HAVE READ THIS DOCUMENT AND UNDERSTAND AND ACKNOWLEDGE THAT BY SIGNING THE SAME I AM GIVING UP IMPORTANT LEGAL RIGHTS.

Print Parent/Guardian's **Name**

Parent/Guardian's **Signature**

Date

CITY OF BREA IMAGE RELEASE

I hereby consent to and authorize the use and reproduction of any and all video and/or photographic images. I give permission to the City of Brea to photograph or videotape me and I agree to release such photographs and/or video to be the sole property of the City of Brea. These images will be used in a variety of City media (print, video, social media) to promote City programs and services. Furthermore, I agree that I will not receive any compensation for such use.

CHILD'S NAME _____

Signature of parent or guardian of minor _____ DATE _____

SHORT DESCRIPTION: City of Brea run Social Media; City of Brea Website

I HAVE READ AND UNDERSTAND ALL OF THE INFORMATION PROVIDED TO ME IN THIS DAY CAMP PACKET:

Participant
Name(s): _____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____